

Loknete Shamrao Peje

GOVERNMENT COLLEGE OF ENGINEERING, RATNAGIRI

(Affiliated to Dr. Babasaheb Ambedkar Technological University, Lonere, Dist – Raigad)

Near Thiba Place, Ratnagiri – 415612.

Email: stores.gcoeratnagiri@dtmaharashtra.gov.in, Web: www.gcoer.org.in

Phone :-8793284358

(AICTE ID :- 9442079401, DTE Code :- 3042.)

No. GCOER/Store/2025-2026/Office Stationery/

866

Date:-

30 APR 2025

Invitation for Quotation

- 1) Institute website.
- 2) Institute Notice Board.

Sub :- Quotation for Office Stationery.

Please send your sealed quotation for the following items on the terms and conditions mentioned below.

Sr. No.	Name of The items with Specification	Approximate Quantity
1	Items as per attached	

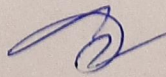
Terms and Conditions.

- The quotations should reach the undersigned on or before 01.00 PM on the dt. 17/05/2025
- The material will be checked at this institute.
- No extra charges will be paid for cartage, packing etc. for the material rejected or replaced.
- Sealed envelope should be super scribed as quotations for Office Stationery.
- Taxes if extra, should be mentioned in your offer letter separately. Otherwise rates will be calculated as inclusive of taxes.
- Rate should be valid for 6 months from the date of confirmation letter.
- Material should be quoted for standard makes and minimum pack.
- Due to any circumstances if you not are able to supply the goods as per our requirements, you have to inform us accordingly at the earliest.
- The undersigned reserves the right to accept or reject any offer or all the offers without assigning any reason thereof.

Your faithfully,


Principal

Government College of Engineering, Ratnagiri.



Sub :- Quotation for Office Stationery.

Sr. No.	Name of The items with Specification	Quantity Required +- 25%
1	A/4 Brown Envelopes	200 Nos.
2	Brown Small Envelope size 4.5 Inch X 9.5 Inch	200 Nos.
3	Green Cloth Envelope Size 10 Inch X 14 Inch	100 Nos.
4	A4 Size Copier Paper	100 Nos.
5	A3 Size Copier Paper	10 Nos.
6	Black / Green Chalk Board duster	100 Nos.
7	Box File	50 Nos.
8	Paste Gum Bottle 300 ml Brown	10 Nos.
9	Paste Gum Bottle 700 ml Brown	10 Nos.
10	Cello Transparent tape 1 inch	10 Nos.
11	Cello Brown tape 1 inch	10 Nos.
12	Colour chalk Box dustless	25 Nos.
13	White Chalk Box Dustless	25 Nos.
14	Eraz Ex Pen / Whitener	20 Nos.
15	Fevical MR 200 gm.	20 Nos.
16	four flap folder	50 Nos.
17	high lighter Yellow Color	20 Nos.
18	Punch Machine DP – 500	25 Nos.
19	Stapler HD 10D	30 Nos.
20	Nylon rubber band Big 500 gm	05 pkt.
21	Oil Paint marker	20 Nos.
22	T type Paper Pin Sharp Pointed	10 Boxes.
23	Permanent Marker. 10 No Each Box	20 Nos.
24	CD Permanent Marker .	20 Nos.
25	Spring File Good Quality	200 Nos.
26	Stamp Pad Medium Size	10 Nos.
27	Stamp Pad Ink Bottle	10 Nos.
28	Stapler Pin No-10 Each Box 20 Pouch	10 Nos.
29	Stapler Pin No-24 Each Box 20 Pouch	10 Nos.
30	White Board marker Each Box 10 Nos.	10 Nos.
31	White ruled Register 2 Q Good Quality	36 Nos.
32	White ruled Register 3 Q Good Quality	36 Nos.
33	White ruled Register 4 Q Good Quality	36 Nos.
34	White Tag Cotton or Nylon	10 Nos.
35	Red Tag Cotton or Nylon	10 Nos.
36	Pencil Box Each Box 10 Unit.	10 Box.
37	Calculator 12 Digit	10 Nos.
38	Plastic Tray 12 inch x 18 inch	36 Nos.
39	Scissors Medium Size Good Quality	10 Nos.
40	File Pad Good Quality	50 Nos.
41	Acrylic Writing Desk (Big Size 24*18 Inches) Extra Heavy Quality 10mm	01 No.
42	Cutter Good Quality	10 Nos.
43	Steel Ruler Good Quality	10 Nos.
44	Push Pin Box	10 Nos.
45	Push Pin good Quality	10 Nos.
46	Colour Flag Good Quality	10 Nos.
47	White Less	05 Nos.
48	Red Tag	05 Nos.
49	Pencil Box	05 Nos.


Principal

Government College of Engineering, Ratnagiri

